



## **ANNUAL GENERAL MEETING**

Notes of a meeting held over Microsoft Teams  
at 1800 on Thursday 16 December 2021

### **Members**

#### **Present**

**Eunice E. Muir (EEM)** – Chair  
**Diane Fisher (DF)** – Co-chair  
**Louise Cooper (LC)**  
**Brendan Faulds (BF)**  
**Lindsey Ferries (LF)**  
**Christina Hamill (CH)**  
**Beth Wright (BW)**  
**Jim Kerr (JK)** - for SVDP

#### **In**

#### **Attendance:**

**Georgina McGhie (GM)** – Company Secretary  
**Alex Webb** - for Milne Craig  
**Ian McMillan**  
**John Delaney**  
**Dorothy Connie**  
**Rev. Dr. Alistair Shaw**  
**David Blair**  
**Dr Catherine McCallum**  
**Jackie Young**  
**Susan McCallum**  
**Isobel McWilliams**

#### **Apologies:**

**Kirsteen Murray** - CEO  
**Derek Porter**  
**Father Sean Cunney**

### **1. Welcome and Introductions**

EEM welcomed all to the AGM and acknowledged how the recently imposed restrictions, due to COVID 19, had resulted in the last minute change from the planned in person event to Microsoft Teams. All members were invited to introduce themselves. Those in attendance were also invited to introduce themselves and provide some detail of their links to the Hospice. EEM provided apologies from Kirsteen Murray. GM advised of apologies from members Derek Porter and Father Sean Cunney and it is noted in these Minutes that proxy votes had not been requested by either of these members.

EEM ran through the Agenda for the evening and asked members to confirm that they had been able to access, and had read, the required documents provided on the website in advance of the meeting. All members declared affirmation.

## **2. Minutes of Meeting held 25/08/2020**

GM requested confirmation of the Minutes of the previous AGM Minutes and all members declared they were accurate. These Minutes are passed.

## **3. Chairman's Report**

EEM confirmed that the full Chairman's report was contained within the Annual Report and Financial Statements which were made available to all members prior to the meeting, and ran through a summary.

EEM reflected back over the last 20 months and thanked all the staff and volunteers for their continued work and support during this challenging time. The support of the local community was highlighted.

EEM highlighted the challenges faced and the unexpected benefits of learning new technologies, as well as improvements to services forced by having to think differently and learning new ways of working.

EEM thanked the members of the Board of Trustees for embracing the challenges of meeting virtually and ensuring continuity of this work.

EEM thanked Alex Webb and Milne Craig for their work on the Accounts and their support.

## **4. Adoption of the 2020-21 Accounts**

EEM thanked Alex Webb and Milne Craig for accounts and commented on the quality of their preparation. GM asked all members to confirm, in turn, their support for the Accounts provided and these were adopted unanimously by all members present.

## **5. Appointment of Auditors for 2022**

The Board of Trustees presented a resolution to appoint Milne Craig as the Auditors for 2022 for St. Vincent's Hospice and SVH Trading Limited. GM asked all members present to confirm, in turn, their agreement and this resolution was passed unanimously.

## **6. Appointment of Directors**

GM asked all members to confirm, in turn, the Directors on the Board of Trustees. This was passed unanimously and no new Directors were declared.

GM asked all members to confirm, in turn, Eunice E. Muir as Chair of the Board of Trustees and this was passed unanimously.

EEM thanked all members and invitees for attending. Dr Cath McCallum and Dorothy Connie provided reports on person centred care and the work of Day Services. EEM advised that she would like to see a gathering, when restrictions allow, to hear more about these services. All attendees agreed that this would be appreciated and thanked the speakers for their updates.

The AGM was concluded by EEM who thanked all attendees for their time and expressed hope that the next meeting would be held in person.